



OWENSBORO ELECTRICAL JATC

5651 OLD HWY 54
PHILPOT, KY 42366

OwensboroJATC.com

270-702-0654



OEJATC Training Assignment Policy

A list of available apprentices shall be maintained. Assignments shall be given to the highest priority available. Apprentices shall be classified/requested as either uppers or lowers. Uppers will be those who have completed their 2nd year classes, as well as pay period 4 or higher.

When an apprentice begins performing work in Local Union 1701's jurisdiction their name will be removed from the out-of-work list. The apprentice will not be eligible to take any other job until they are no longer performing work in Local Union 1701's jurisdiction, received a termination notice from that contractor and sent it to their Training Director, and having been assigned a spot on the 'out-of-work' list.

It is the responsibility of the Indentured Apprentice to be available for Job Training Assignments when registered on the Apprentice Out of Work List. The Apprentice is required to keep an updated contact number in their TradeSchool account in which they can be contacted by the Training Director for Job Training Assignments when signatory contractors place a call for an apprentice to report to work. If an apprentice will be unavailable for work during a specific period (e.g., planned vacation), they must notify the Training Director **before** those dates. This prevents receiving dings while unavailable. If prior notice is not given and the apprentice cannot fill a JTA, a ding will be issued for each JTA they are unable to fulfill. Effective immediately, Apprentices on the out of work list will be given 30 minutes to reply for a Job Training Assignment. If such Apprentice fails to reply within the allotted time frame, the Apprentice will be charged with a "ding" and the Training Director will proceed down the out of work list in an attempt to fill the Job Training Assignment. When such Apprentice has received two (2) "dings", the Apprentice will be placed at the bottom of the out of work list at that time and will be required to appear before the committee. Apprentice will still be eligible for employment while awaiting committee review. The apprentice is to provide a valid excuse for not answering, or returning a call, for a job training assignment when appearing before the committee. The Apprentice will also accumulate three (3) points upon being removed from the out of work list. This appearance before the Committee shall be **mandatory**. The Committee has the sole discretion in determining whether or not the Apprentice has a valid excuse for not answering/returning a job call. If an Apprentice is registered on the 'out of work' list and a job training assignment for an Apprentice is received from a signatory contractor, the training assignment shall be assigned in the appropriate order of the 'Apprentice out of work list' at the time it is received. Apprentices shall no longer be allowed to pass up a job training assignment placed from a signatory contractor. An Apprentice who refuses to take a job training assignment could face removal from the program by the Apprenticeship Committee.



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In times of economic downturn when ample work is not available in Local 1701 jurisdiction, apprentices may be afforded the opportunity to travel to neighboring jurisdictions when approved by both parties. In this event the apprentice shall have a choice whether or not to take the assignment.

It shall be understood when taking an assignment outside of the jurisdiction that the apprentice will be marked as unavailable on the out-of-work list, but will maintain their "position" on the out-of-work list. The apprentice will not receive calls for training assignments in 1701 jurisdiction until such time as there are no apprentices available on the out-of-work list, with the exception of portions of local 16's jurisdiction and TVA Paradise locations in which an apprentice will be considered to be working within jurisdiction. If an apprentice chooses to do so when taking an out of town call, he may elect to take the next available local call within the 1701 jurisdiction, but he may not add stipulations to the call and will be required to fulfill the next call.

When there are no apprentices available for assignment, apprentices shall be recalled from out of jurisdiction in the following order: The first one sent will be given the opportunity to return. If said apprentice does not want to return this process will continue down the list until the last one sent is contacted and it will be mandatory for that apprentice to return.

If at any point disciplinary action (disciplinary offense per that local's Statement of Policy or OEJATC's Statement of Policy) is taken while outside of the jurisdiction, at the Training Director/Committee's discretion, shall remove said apprentice from future opportunities of work outside Local 1701's jurisdiction and will be decided upon by the Training Director/Committee if said apprentice is allowed to work outside Local 1701's jurisdiction in the future as an apprentice. Additionally, disciplinary action will be handled per the OEJATC Statement of Policy.

The Committee reserves the right to change the assignment policy at anytime they deem necessary, under the provisions of the Inside Collective Bargaining Agreement which states:

"Section 4.06. To help ensure diversity of training, provide reasonable continuous employment opportunities, and comply with apprenticeship rules and regulations, the JATC, as the program sponsor, shall have full authority for issuing all job training assignments and for transferring apprentices from one employer to another. The employer shall cooperate in providing apprentices with needed work experiences. The local union referral office shall be notified, in writing, of all job training assignments. If the employer is unable to provide reasonable continuous employment for apprentices, the JATC is to be so notified."